



UNIVERSITY OF LIMASSOL
SCHOOL: FACULTY OF SOCIAL SCIENCES AND HUMANITIES
DEPARTMENT: EDUCATIONAL SCIENCES
&
UNIVERSITY OF WESTERN ATTICA
FACULTY: HEALTH AND WELFARE SCIENCES
DEPARTMENT: BIOMEDICAL SCIENCES

**Interdisciplinary Postgraduate Studies Programme
entitled:**

**"SPECIAL EDUCATION AND NEW
TECHNOLOGIES"**

A12 MOBILITY SCHEME

**(Decision of the Assembly of the Department of Biomedical Sciences of the PADA:
6/17-03-2025)**

ATHENS, 2025

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Article 1. Appointment of a Mobility Coordinator

For the needs of the mobility of students of the MSc "Special Education and New Technologies", either for studies or for practical training, the Curriculum Committee appoints a member of the teaching staff of the programme as Mobility Coordinator. The appointment shall be made before the beginning of each academic year and the Coordinator shall assume the responsibilities of the IMS mobility at the beginning of the following academic year.

Article 2. The Erasmus+ Programme

Detailed information on the mobility of students with the ERASMUS+ programme is provided by the Mobility Coordinator of the MSc "Special Education and New Technologies", by the ERASMUS+ Coordinator at the Department of Biomedical Sciences, the MSc website, the website of the host Department, as well as by the Department of International Academic Affairs and Student Exchange of the University of West Attica, at <https://erasmus.uniwa.gr/>.

Article 3. Mobility for studies

Through the Erasmus+ programme, postgraduate students are given the opportunity to follow part of their study programme (e.g. some of their courses, electives not offered in their study programme) or to carry out all or part of their bachelor, master or doctoral thesis in one of the countries of the European Union or the rest of the world (ERASMUS+ International).

Article 4. Mobility for Traineeships

The Department of International Academic Affairs & Student Exchange Office of PADA (ERASMUS Group) publishes a notice for internships abroad two (2) times a year (every March - April) for placements during the winter semester and every October - November for placements during the spring semester. The "Internship Group" action is open to undergraduate, postgraduate and doctoral students and recent graduates.

Together with the notice, an indicative allocation of places is published, which is determined on the basis of the total number of registered students and the previous absorption of the funds allocated. This allocation is indicative and will be adjusted each time, depending on the needs expressed by each institution and the available annual budget of the PADA.

The selection and eligibility criteria are clearly defined in the above notice.

In addition, students of the MSc "Special Education and New Technologies" in order to participate in any Mobility Programme for Internship meet all the requirements for internship, per specialisation of the Programme, as defined in the respective MSc's Study Regulations.

The Curriculum Committee evaluates and decides on the recognition of the student's internship upon the recommendation of the IMMS Mobility Coordinator. The internship is recorded in the detailed marks and in the Diploma Supplement issued in Greek and in English.

The Erasmus+ Traineeship programme provides students of the PADA with the opportunity to undertake a period of traineeship in an eligible Host Organisation located in one of the eligible countries of movement for a period of 2 to 12 months. Interested students have the opportunity to choose a host organisation from a pool of private and public organisations. The following are indicative options for searching for a Host entity:

- On the website of the Department of International Academic Affairs and Student Exchange of the PADA, (<https://erasmus.uniwa.gr/>), the student can find all the internship positions from partner institutions.
- Traineeship search networks and engines:
 - 📄 ErasmusIntern.org (Traineeship search platform developed by the Erasmus Students Network)
 - 📄 PRAXIS virtual market network (Commission Platform)

☞ <http://www.schooleducationgateway.eu/en/pub/opportunities/mobility.cfm>

(Database for teachers)

☞ LEO-NET JOEPlus

☞ Researchgate.net

☞ IAESTE AUTH

☞ AIESEC

Article 5. Basic conditions and eligibility

In order for a student of the MSc "Special Education and New Technologies" to participate in a Mobility programme, he/she must:

- Be a registered student in the MSc "Special Education and New Technologies".
- Have an inter-university agreement with the Host institution if it is a mobility for studies.
- Meet the evaluation criteria set by the Curriculum Committee on the recommendation of the IMMS Mobility Coordinator.
- Be a national of a Member State of the European Union or another country participating in the programme.
- ^{He/she} must be at least in his/her 1st year of studies and have successfully completed *50% of the total number of ECTS credits* by the current semester, while at the same time he/she must have at least 60 ECTS remaining for the degree, so that he/she can complete part of his/her studies at the Host University.
- Have sufficient knowledge of the language in which the courses are delivered at the Host University. On the website of the Department of International Academic Affairs and Student Exchange of the University of West Attica the student can see the level of foreign language degree required for the transfer to the Host University. An exception is the preparation of the Master's thesis, which can be written in English.

The same student may receive a mobility grant for a maximum of twelve (12) months per study cycle, regardless of the number and type of mobility (studies or).
The Host University shall not

tuition, registration and examination fees are paid and outgoing students continue to receive full payment of national scholarships and loans.

Article 6. Criteria for the selection of the student

The selection of students for the Erasmus+ programme is made by the Curriculum Committee on the recommendation of the MSc Mobility Coordinator. The evaluation is based on the preferences of the universities declared and the criteria required according to the regulations governing mobility, as indicated in the evaluation criteria on the Erasmus+ website of the PADA, and is graded according to the index resulting from the total ECTS credits accumulated by each student (or alternatively the number of courses passed) through the semester of study.

In the event of a tie, overall performance and marks, the choice of a country with reduced mobility, the level of proficiency in the foreign language, language proficiency and gender balance are also taken into account.

Criteria for weighting that are taken into account:

- Academic Achievement [their degree/degree),
- Quotient: The ratio of the number of ECTS credits that the student has successfully completed, at the time of application, to the total number of ECTS credits he/she should have achieved according to the MSc programme.
- Year of study (including any previous move.

The following additional criteria may be taken into account for the marking of students of the MSc, following the recommendation of the MSc Mobility Coordinator and the decision of the Programme of Studies Committee:

- Language proficiency level (5 points for level A1 to 30 points for level C2).
- Reasons for studying Erasmus+ at the university of your choice (Motivation Letter, up to 10 points).
- Other foreign language (5 points).

- Performance in the course "English terminology" (5 - 1 point, 6 - 2 points, 7 - 3 points, 8 - 4 points, 9 & 10 - 5 points).

After the above ranking of the students, a list is drawn up in descending order of ranking per Host University, where, apart from the above criteria, the Language of Instruction [required level of language proficiency based on the bilateral agreement] and the reasons for studying Erasmus+ (documentation of the student's intention to study abroad) must be taken into account in the specific selection.)

Grading/ranking by Host University:

- Priority by order have the students older academic semesters.
- Eligibility criteria: The Language of Instruction (required level of language proficiency under the bilateral agreement)
- Additional classification criteria:
 - Academic performance (the degree).
 - Accumulation of ECTS credits (comparison with the number of ECTS credits that should have been passed in the specific period of the MSc).
 - Year of study (taking into account any previous transfer).
 - Reasons to study Erasmus+ at your preferred university of choice. In

case of a tie, the following will be taken into account: overall performance and grades, choice of a country with reduced mobility, level of proficiency in the foreign language, language proficiency and gender balance.

Article 7. Communication of the results of the selection procedure

The results of the selection for transfer are announced on the IMMS website within a reasonable time after the deadline for the submission of applications, and are also sent to the candidates via an e-mail message from the IMMS Secretariat.

Article 8. Course Recognition - before departure

The Erasmus+ for Studies programme provides and ensures full recognition of the period of study at the Host University. This process is ensured by the fact that the participation of any Department/Faculty/Study Programme of the PADA in the programme implies its commitment to the automatic recognition of the studies undertaken by the students abroad as declared before their departure in the Learning Agreement for Studies and as amended by the Changes to Learning Agreement form.

The student's Learning Agreement before departure for the Host University must be approved by the IMMS. A course will only be disallowed if it is not included in the Learning Agreements and if the student has not passed the Host University's prescribed examinations or assessment procedures.

Courses can be assigned after being approved by the Curriculum Committee following the recommendation of the Mobility Coordinator. If the student chooses courses that are not assigned, they are indicated in the Diploma Supplement.

For travel of up to one semester, a maximum of 30 ECTS credits should be allocated for one semester.

For the submission of grant applications under the Erasmus+ Studies Programme, the Department of International Academic Affairs and Student Exchange announces a call for applications twice (2) a year. The call is posted on the Foundation's website and all relevant documents for the application and before the student's departure can be found on the website of the Department of International Academic Affairs and Student Exchange, at <https://erasmus.uniwa.gr>

Article 9. Recognition of Courses - with the Return

When the student returns, he/she must present an official document from the Host University indicating the course titles, grades, and the number of courses taken.

the number of ECTS, the number of ECTS and the grading scale. The Transcript of Records must show the grades for all the courses chosen (Pass or Fail).

At the end of the mobility period the "Section to be completed after the mobility" should be completed in the Learning Agreement.

The start and end date of the mobility period is confirmed by the Certificate of attendance.

For the registration of the corresponding grades received by the student at the Host Institution, a recommendation is prepared by the Mobility Coordinator which includes a table of correspondence between courses and grades per course. The recommendation shall be presented for approval at a meeting of the Curriculum Committee of the IMMS.

Article 10. Funding

The student receives a grant depending on the destination country.

A student can receive a mobility grant for a maximum of 12 months during his/her studies, regardless of the number and type of mobility (studies or internship).

During a study cycle, a student can only move once for studies lasting from 3 to 12 months.

Detailed information on the funding, its requirements and the procedure for submitting the necessary documents is provided by the Department of International Academic Affairs and Student Exchange. It should be noted that initially the student receives 80% of the total amount of funding to which he/she is entitled and the remaining 20% is received after repayment.

Article 11. Extension of mobility

After the end of the approved move, the possibility of extending the studies up to the limit of twelve (12) months is given.

Requests for extension must be made at least one month before the end of the mobility and the student must:

- Submit a request via email for an extension to the Secretariat of the MSc with notification to the Department of International Academic Affairs and Student Exchange of the PADA.
- Send written approval from the host university.
- Complete the "Section to be completed during the mobility" of the Learning Agreement.

Article 12. Publication of the Rules of Procedure and final provisions

The present mobility regulation is posted on the website of the D.P.M.S. and is sent periodically, via e-mail, to all students of the Programme.

These mobility regulations are reviewed annually, before the beginning of each academic year, at a meeting of the Curriculum Committee to which the Mobility Coordinator submits a relevant proposal and, if necessary, revised.